

Job Description

STATE YOUNG FARMERS DISTRICT COMMITTEE MEMBER

PURPOSE:

- The purpose of the state Young Farmers Committee is to get more young farmers and agriculturists acquainted with and involved in the Alabama Farmers Federation and to provide training opportunities for members to serve in the future. It also provides an opportunity to assist young farmers with having their voice heard in the largest farming organization in the state. The Young Farmers Committee will also plan and carry out programs on a statewide level as determined by AFF – such as the YF Conference, various contests and award programs, special projects, etc.

FUNCTION:

- Provide leadership for the activities and organization of the district YF program
- Preside over district YF Committee meetings

REPORTABILITY:

- The state YF Committee serves at the pleasure of the AFF Board of Directors.
- AFF's Young Farmers Division Director coordinates the YF program and guides the work of the state YF Committee. Thus, members of the state YF Committee must seek the advice and consent of the Young Farmers Division Director
- When state YF committee members are planning and conducting district YF activities and events, they must seek the advice and consent of their Area Organization Director

AUTHORITY:

- The state YF Committee's authority is a collective one granted by the AFF Board of Directors, and individual members of the committee have no powers except when acting collectively as a committee or when delegated specific authority by the state YF Committee.
- In collective decision making, individual members must realize they will need to lessen the importance of special interests of their districts or counties to make decisions for the best interest of the state YF program.

RESPONSIBILITIES:

- Participate in four State YF Committee meetings- one each quarter.
- Be prepared to provide district reports at each meeting regarding current events in each county in your district.
- Participate in the planning of and be prepared to work at the AFF Annual Meeting, YF Conference, Youth Leadership Conference and Commodity Conference
- Work with Area Organization Directors in your District to plan and execute a district YF event during Spring/Summer and Fall/Winter
- Meet collectively with county chairs in district at least once per year – work with county presidents and area organization directors with the goal of every county having an effective and engaged chairman
- Collaborate with county YF chairs and assist them with planning programs and attending as needed
- Maintain close communication with Area Organization Directors and County YF Chairs to enhance event success and grow and engage membership

- Establish yourself as the “Face” of your District YF program, and grow the Alabama Farmers Federation and Young Farmers brand in the process
- Recruit new members and invite potential new members to events. Gather names of people that might be interested in joining – use friends, family, county presidents and Area Organization Directors for assistance
- Drive members to AFF Social media channels such as the AFF Facebook page
- Plan events that are social, educational and service oriented
- Meet the goals for participation the committee as a whole sets during goal setting and planning

RELATIONSHIPS:

- Build an effective working relationship with respective Area Organization Directors
- Build an effective working relationship with AFF Staff, especially the Young Farmers Division Director
- Develop effective working relationships and build rapport with members on the State YF Committee
- Build relationships allowing you to inform, involve, engage, connect and develop the leadership skills and abilities of county YF Chairs within your district so they are prepared to build strong county YF programs. The state YF Committee should project a positive image of young farmers and agriculturists statewide.

TRUST CONTRACT:

I understand the trust others have in me is based on my behaviors which show character, competence or a combination of both. I understand trust is like a forest which takes years to put down roots, grow branches and flourish. Likewise, I understand I may destroy trust in an instant with a single indiscretion of behavior, just as an old growth forest may be entirely destroyed by a single spark. Thus, I will be constantly vigilant in nurturing trust while being diligent in avoiding trust destroying behaviors. Please sign the Trust Contract.

CONFLICT MANAGEMENT:

It is rare to find high performing organizations because so few of them are able to promote the positive power of professional and appropriate conflict; while at the same time being ever vigilant to quell the negative power of unprofessional and inappropriate conflict.

COMMITMENT:

I have read and understand my job description. If I experience significant challenges and/or problems in fulfilling my responsibilities, I will work closely with the Young Farmers Division Director and my Area Organization Director to reach a workable solution. However, if it becomes obvious that I am unable or unwilling to fulfill my responsibilities as outlined above, AFF may ask for my resignation from the state YF Committee.

State YF Committee Member

Date

Job Description

STATE YOUNG FARMERS AT-LARGE COMMITTEE MEMBER

PURPOSE:

- The purpose of the state Young Farmers Committee is to get more young farmers and agriculturists acquainted with and involved in the Alabama Farmers Federation and to provide training opportunities for members to serve in the future. It also provides an opportunity to assist young farmers with having their voice heard in the largest farming organization in the state. The Young Farmers Committee will also plan and carry out programs on a statewide level as determined by AFF – such as the YF Conference, various contests and award programs, special projects, etc.

FUNCTION:

- Provide leadership for the activities and organization of the district YF program
- Preside over district YF Committee meetings

REPORTABILITY:

- The state YF Committee serves at the pleasure of the AFF Board of Directors.
- AFF's Young Farmers Division Director coordinates the YF program and guides the work of the state YF Committee. Thus, members of the state YF Committee must report to and seek the advice and consent of the Young Farmers Division Director
- When state YF committee members are planning and conducting district YF activities and events, they must seek the advice and consent of the Area Organization Directors for their respective area

AUTHORITY:

- The state YF Committee's authority is a collective one granted by the AFF Board of Directors, and individual members of the committee have no powers except when acting collectively as a committee or when delegated specific authority by the state YF Committee.
- In collective decision making, individual members must realize they will need to lessen the importance of special interests of their districts or counties to make decisions for the best interest of the state YF program.

RESPONSIBILITIES:

- Participate in four State YF Committee meetings- one each quarter.
- Participate in the planning of and be prepared to work at the AFF Annual Meeting, YF Conference, Youth Leadership Conference and Commodity Conference
- Be prepared to provide a report on the districts in your area at each committee meeting
- Work with district SYFC members to help plan and district YF events in each district in your area during Spring/Summer and Fall/Winter – attend these events
- Work with SYFC district members to meet with county chairs in each district at least once per year – help them ensure sure every county has a chair
- Collaborate with district SYFC members to attend county events where possible

- Maintain close communication with Area Organization Directors, District SYFC members, County YF Chairs to enhance event success and grow and engage membership
- Establish yourself as a “Face” of the YF program, and grow the Alabama Farmers Federation and Young Farmers brand in the process
- Recruit new members and invite potential new members to events. Gather names of people that might be interested in joining – use friends, family, county presidents and Area Organization Directors for assistance
- Drive members to AFF Social media channels such as the AFF Facebook page
- Help plan events that are social, educational and service oriented

RELATIONSHIPS:

- Build an effective working relationship with respective Area Organization Directors
- Build an effective working relationship with AFF Staff, especially the Young Farmers Division Director
- Develop effective working relationships and build rapport with members on the State YF Committee
- Build relationships allowing you to inform, involve, engage, connect and develop the leadership skills and abilities of county YF Chairs within your district so they are prepared to build strong county YF programs. The state YF Committee should project a positive image of young farmers and agriculturists statewide.

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COMMITMENT:

I have read and understand my job description. If I experience significant challenges and/or problems in fulfilling my responsibilities, I will work closely with the Young Farmers Division Director and my Area Organization Director to reach a workable solution. However, if it becomes obvious that I am unable or unwilling to fulfill my responsibilities as outlined above, AFF may ask for my resignation from the state YF Committee.

State YF Committee Member

Date

Job Description

YOUNG FARMERS COMMITTEE CHAIR

FUNCTION:

- Provide leadership for the activities and organization of the state YF Committee
- Preside over state YF Committee meetings
- Serve as the Young Farmers representative to the Board of Directors
- Present ideas and recommendations to the Board of Directors concerning the Young Farmers Program. Any ideas presented to the Board should be discussed with the Young Farmers Division director prior to bringing before the Board

REPORTABILITY:

- The state Young Farmers chair reports to the AFF President and Board of Directors
- The AFF Board of Directors has authorized the Young Farmers Division Director to coordinate the state YF program. Thus, members of the state YF Committee must seek the advice and consent of the Young Farmers Division Director

AUTHORITY:

- Provide leadership and guidance for the vision and direction of the state Young Farmers Committee. Serve as liaison between Alabama Farmers Federation Board of Directors and the state Young Farmers Committee, county YF Chairs, and YF membership base.

RESPONSIBILITIES:

- Participate in monthly meetings for the Board of Directors
- Participate in Board Orientation, County Presidents Orientation, County Presidents Conference, American Farm Bureau Federation Annual Convention and American Farm Bureau Young Farmers and Ranchers Annual Convention
- Represent the YF Committee at events deemed appropriate by the Board of Directors
- Plan and participate in at least four Young Farmers committee meetings- one each quarter.
- Participate in and help coordinate YF events at YF Conference, Youth Leadership Conference, Commodity Conference and Annual Meeting
- Communicate regularly with state YF Committee members about relevant information and updates and then share gathered information with Young Farmers Division Director
- Participate in an effective goal-setting session during the January YF Committee meeting, and then work with the Young Farmers Division Director to carry out those goals
- Participate in planning for regular communication with all county YF Chairs with the entire committee. Serve as "go to" person to answer questions
- Participate in at least one YF event for each of the eight districts
- Play an active role in ensuring that each county has an effective and engaged YF Chair by working with Area Organization Directors and County Presidents

- Field media and AFF staff questions about the YF program

RELATIONSHIPS:

- Build effective working relationship with respective Area Organization Director and entire team of Area Organization Directors
- Build an effective working relationship with AFF staff, especially the Young Farmers Division Director
- Develop effective working relationships and build rapport with members on the State YF Committee
- Build an effective working relationship with our assigned AFBF YF&R committee member

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COMMITMENT:

I have read and understand my job description. Should I encounter problems fulfilling my responsibilities, I will work closely with the Young Farmers Division Director and my Area Organization Director to reach a workable solution. However, if it becomes obvious that I am unable or unwilling to fulfill my responsibilities as outlined above, AFF may ask for my resignation as chair of the state YF committee.

State Young Farmers Committee Chair

Date